



# **Harvard Union of Clerical and Technical Workers**

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## **Notice of Nomination and Election**

Nominations Close Tuesday, November 28, 2006

### **ELECTIONS FOR:**

**Representatives to the Executive Board** – elected by Region.

*The Executive Board is responsible for all matters affecting the policies, aims and means of accomplishing the purposes of HUCTW not specifically provided for in the By-Laws or by action of the membership at a membership meeting. Executive Board Representatives are elected to a two (2) year term.*

**Local Union Representatives** – elected by Unit or Department.

*According to the HUCTW By-Laws, Union Representatives are elected to a one-year term by unit or department, about “one representative for every 35 employees.” Local Union Representatives will serve as a source of information for co-workers and will be a first contact for co-workers with questions or problems. They will be trained to participate in the individual problem-solving process established in the HUCTW’s Agreement with the University.*

### **NOMINATIONS:**

As prescribed by the HUCTW By-Laws, (Article VI, Section 1): “To be eligible for elected office a member must be in good standing for at least 6 months immediately preceding the election.”

Nominations must be received by Tuesday, November 28, 2006, not later than 6:00 p.m. Please indicate the candidate’s name, department, and work phone, and the position being sought.

**Nominations must be delivered to HUCTW, 1306 Massachusetts Ave., Suite 203, Cambridge, MA 02138, Attn: Elections Committee.** Please note that mailed, hand-delivered, faxed (617 661-9617), or e-mailed (elections@huctw.org) nominations can be accepted, but **not** voice-mail.

## **Elections to take place Tuesday, December 12, 2006**

**CENTRAL Region:** Two (2) Executive Board member positions are open.

*Local Union Representative positions are enumerated below.*

**Financial Administration (FAD):** 4 local union representatives

**VP for Administration:** Includes: HRES, HPAI 2 local union representatives; Dining Services 1 local union representative; UOS, (FMO, Transportation & Parking, Engineering & Utilities, EH&S, HGCI) 2 local union representatives; OHR and Harvard Magazine, Arboretum, Faculty Club 1 local union representative.

**Alumni Affairs & Development:** 3 local union representatives

**University Information Systems:** 2 local union representatives

**University Health Services:** 4 local union representatives

**University Press:** 1 local union representative

**LASPAU:** 1 local union representative

**Harvard University Art Museums:** 2 local union representatives

**Cross Yard:** Includes: HUPD, Information Office, News & Public Affairs, Government Community & Public Affairs, Memorial Church, Governing Boards, Marshall’s Office, Nieman Foundation, President’s Office, Institute for Global Health, Harvard Student Agencies. 2 local union representatives

**FAS ARTS Region:** One (1) Executive Board member position is open.

*Local Union Representative positions are enumerated below.*

**Administration** (includes: Academic Affairs, Athletics, Bureau of Study Counsel, College Life & Student Services, Dean's Office, FAS Computer Services, FAS Financial Office, FAS Physical Resources, Freshman Dean's Office, Freshman Seminar Program, Harvard College, Harvard Foundation, Media Services, O.I.R.E., Office of Career Services, Office of Secretary to the Faculty, Phillips Brooks House, Piano Technical Services, Registrar's Office, Signet Society) **5 local union representatives**

**Academic** (includes: African and Afro-American Studies, Carpenter Center, Classics, Committee on Degrees in Literature, Core Program, CLCS, DuBois Institute, Economics, English and American Literature and Language, Expository Writing, Germanic Language and Literature, Government, History, History and Literature, History of Art and Architecture, Literature Concentration, Philosophy, Romance Language and Literature, Sanskrit and Indian Studies, Slavic Language and Literature, Studies of Women, Gender and Sexuality, Study of Religion, Visual and Environmental Studies) **3 local union representatives**

**Harvard College Libraries, Harvard University Library** **5 local union representatives**

**Widener Library: (includes 625 Mass. Ave.)** **4 local union representatives**

**CAB** (Continuing Education, ART, Byerly Hall, Admissions and Financial Aid, Lehman Hall) **4 local union representatives**

**FAS SCIENCES Region: One (1) Executive Board member position is open.**

*Local Union Representative positions are enumerated below.*

**Biological & Chemical Sciences** (includes: Molecular & Cellular Biology, Chemistry, Earth & Planetary Sciences, Bauer Center for Genomics Research, University Center for the Environment) **6 local union representatives**

**Earth & Natural Sciences** (includes: Anthropology, Botany Museum, Center for Jewish Studies, Concord Field Station, Geology Department, Harvard Forest, Herbaria, Harvard Museum of Natural History, MCZ, MCZ Labs, Organismic and Evolutionary Biology, Peabody Museum, Near Eastern Languages and Civilizations, Semitic Museum) **5 local union representatives**

**Applied & Physical Sciences** (includes: Rowland Institute, DEAS, High Energy Physics, History of Science, Mathematics, Observatory, Physics, Science Center, Statistics) **5 local union representatives**

**Social & Political Sciences** (includes: AAASS, Asia Center, Center for European Studies, CMES, DRCLAS, HMDC, Mind Brain & Behavior, Psychology, Sociology, Ukrainian Research Institute, Weatherhead Center for International Affairs, Yenching Institute) **4 local union representatives**

**MEDICAL Region: One (1) Executive Board member position is open.**

*Local Union Representative positions are enumerated below.*

**Medical and Dental Schools** **20 local union representatives**

**New England Regional Primate Center** **3 local union representatives**

**School of Public Health** **11 local union representatives**

**PROFESSIONAL Region: One (1) Executive Board member position is open.**

*Local Union Representative positions are enumerated below.*

**Business School** **8 local union representatives**

**Design School** **2 local union representatives**

**Divinity School** **1 local union representative**

**School of Education** **4 local union representatives**

**Kennedy School** **6 local union representatives**

**Law School** **7 local union representatives**

**Radcliffe Institute** **1 local union representative**