



Harvard Union of Clerical and Technical Workers

AFSCME Local 3650

15 Mount Auburn Street

Cambridge, MA 02138

(617) 661-8289

FAX (617) 661-9617

Notice of Nomination

Nominations Close Wednesday, November 23, 2011

ELECTIONS FOR:

Representatives to the Executive Board – elected by Region.

The Executive Board is responsible for all matters affecting the policies, aims and means of accomplishing the purposes of HUCTW not specifically provided for in the By-Laws or by action of the membership at a membership meeting. Executive Board Representatives are elected to a two (2) year term.

Local Union Representatives – elected by Unit or Department.

According to the HUCTW By-Laws, Union Representatives are elected to a one-year term by unit or department, about “one representative for every 35 employees.” Local Union Representatives will serve as a source of information for co-workers and will be a first contact for co-workers with questions or problems. They will be trained to participate in the individual problem-solving process established in the HUCTW’s Agreement with the University.

Representatives to Local Joint Councils – elected by Joint Council unit.

Joint Council members meet regularly as a union-management committee to discuss policy and planning issues in the workplace as described in the Agreement, Article I.

NOMINATIONS:

As prescribed by the HUCTW By-Laws, (Article VI, Section 1): “To be eligible for elected office a member must be in good standing for at least 6 months immediately preceding the election.”

Nominations must be received by Wednesday, November 23, 2011, not later than 6:00 p.m. Please indicate the candidate’s name, department, and work phone, and the position being sought.

Nominations must be delivered to HUCTW, 15 Mount Auburn Street, Cambridge, MA 02138, Attn: Elections Committee. Please note that mailed, hand-delivered, faxed (617 661-9617), or e-mailed (huctw.elections@huctw.org) nominations can be accepted, but **not** voice-mail.

Elections to take place Tuesday, December 13, 2011

Please see Notice of Elections for polling locations and times.

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CENTRAL Region: One (1) Executive Board member position is open.

Local Union Representative positions are enumerated below.

Alumni Affairs & Development(AAD): 3 local union representatives

Cross Yard: Includes: Governing Boards, HPAC, HASI, Information Center; Interfaculty Initiatives (HIGH; Mind, Brain & Behavior; HUNAP; Health Policy Initiatives); HUPD; HUECU; Institutional Research; International Office; Marshall's Office; Memorial Church; Niemann Foundation; OPP; OTD; Trademark **4 local union representatives**

Financial Administration (FAD): 3 local union representatives

Harvard Art Museum: Includes: Fogg, Busch-Reisinger, Sackler, Inner Belt Road **2 local union representatives**

Harvard Campus Services (HCS): Dining Services and Faculty Club **1 local union representative**; Arboretum, Events Management, Global Support Services, Harvard Magazine, HCS Technology & Logistics, Strategic Procurement **2 local union representatives**

Harvard Human Resources Includes: BSG, CWD, HHR, O&I, Ombuds, Work/Life **1 local union representative**

Harvard Real Estate: Includes: HRE, Harvard University Housing, Allston Development Group **2 local union representatives**

LASPAU: 1 local union representative

University Health Services (UHS): 4 local union representatives

HUIT (formerly UIS): 3 local union representatives

University Operations Services (UOS): Includes: Energy & Facilities, EH&S, HCS Admin & Finance, Office for Sustainability, Transportation, University Mail Services **2 local union representatives**

University Press (HUP): 1 local union representative

FAS ARTS Region: One (1) Executive Board member position is open.

Local Union Representative positions are enumerated below.

Administration: Includes: Academic Affairs, Athletics, BSC, College Life & Student Services, FAS IT, Dean's Office, Financial Office, FDO, Freshman Seminar Program, Harvard College, Harvard Foundation, IMS, IT, OIRE, OFA, OCS, OIP, Office of Secretary to the Faculty, PBH, Physical Resources, Piano Technical Services, Registrar's Office, RAS, Signet Society **6 local union representatives**

Academic: Includes: African & African-American Studies, Aga Khan Program, CAPS, Carpenter Center, Classics, Comparative Literature, DuBois Institute, East Asian LC, Economics, English, Ethnic Studies Committee, Expository Writing, Germanic L&L, Government, History, History of Art & Architecture, Humanities, Islamic Studies, Linguistics, Music, Philosophy, Pluralism Project, Programs on General Education, Romance L&L, Sanskrit & Indian Studies, Slavic L&L, Social Sciences Administrative Support Group, Social Studies, Women Gender & Sexuality, Study of Religion, Visual & Environmental Studies, Warren Center, Yenching Institute **4 local union representatives**

Harvard College Libraries, Harvard University Library: 4 local union representatives

Widener Library: Includes: Widener, 625 Mass. Ave. *4 local union representatives*

CAB: Includes: ART, Crimson Academy, Division of Continuing Education, Dudley House/Lehman Hall, Graduate Admissions and Financial Aid, Undergraduate Admissions and Financial Aid *5 local union representatives*

FAS SCIENCES Region: One (1) Executive Board member position is open.

Local Union Representative positions are enumerated below.

Biological & Chemical Sciences: Includes: Center for Brain Science, Center for Systems Biology, CCB, CGR, EPS, Life Sciences, Evolutionary Dynamics, MCB, Origins of Life Initiative, Stem Cell Institute, SCRB, University Center for the Environment *6 local union representatives*

Earth & Natural Sciences: Includes: Anthropology, Center for Jewish Studies, Concord Field Station, Geology, Harvard Forest, HUH, HEB, HMNH, MCZ/MCZ Labs, NELC, OEB, Peabody Museum, Semitic Museum *5 local union representatives*

Applied & Physical Sciences: Includes: Astronomy, Bok Center, High Energy Physics, History of Science, Mathematics, Nanoscale Systems, Observatory, Physics, Rowland Institute, SEAS, Science Center Administration, Statistics *5 local union representatives*

Social & Political Sciences: Includes: Asia-related Centers, CAS, CES, CMES, DRCLAS, Davis Center, EdLabs, HMDC, HURI, IQSS, Psychology, Sociology, WCFIA *4 local union representatives*

MEDICAL Region: Two (2) Executive Board member positions are open.

Local Union Representative positions are enumerated below.

Medical and Dental Schools *20 local union representatives*

New England Regional Primate Center *3 local union representatives*

School of Public Health *11 local union representatives*

PROFESSIONAL Region: Two (2) Executive Board member positions are open

Local Union Representative positions are enumerated below.

Business School *8 local union representatives*

Design School *2 local union representatives*

Divinity School *2 local union representatives*

School of Education *4 local union representatives*

Kennedy School *6 local union representatives*

Law School *6 local union representatives*

Radcliffe Institute *1 local union representative*