

Sent: Fri 3/9/2007
From: HUCTW Info
To: HUCTW Membership
Subject: March 31 deadline for reimbursements

To all HUCTW members,

Important Deadline Notice

March 31 is the deadline to submit 2006 receipts for reimbursements of co-pays over the cap and of FSA expenses.

The co-pay cap and reimbursement is an important benefit that many union members fought for long and hard. This program keeps your health care visit co-pay expenses under a maximum limit. Eligible expenses include all in-network office visits, such as doctor's appointments and mental health care appointments. If you pay anything over the maximum in one year, you can submit for reimbursement. In 2006, these maximums are:

	Individual coverage or individual in a family	Family coverage for all covered
<i>For FTE salary</i>		
less than \$55,000:	\$100	\$250
equal to or more than \$55,000	\$200	\$500

Any amount paid over the relevant maximum will be reimbursed to you if you submit the receipts and form by the March 31 deadline. If you did not save your receipts, you can request copies of them from your health care provider—for situations where your health care provider doesn't typically provide a receipt, you can type up a list of the dates and co-pays you made over the year and have your provider sign it to make a receipt.

The form and instructions for 2006 co-pay reimbursements are available on HARVie via the link below.

In an important piece of progress, beginning in 2007, there will also be a cap on prescription co-pays, so start saving receipts for both visits and prescriptions!

The form and instructions for the 2007 co-pay reimbursements are available on HARVie via the link below.

If you are enrolled in the Flexible Spending Account (FSA) program, be sure to submit receipts to get back as much as possible. You can check your balance on-line at the Crosby web site via the link on HARVie.

Forms, instructions, and a list of eligible expenses are available on HARVie via the link below.

Links and Contact Information

For the forms and any additional information you might need, please go to **Benefits Forms & Vendor Links** on HARVie at:

<http://harvie.harvard.edu/benefits/forms.shtml>

These links are also available on the HUCTW web site on the **Bulletin Board** at:

www.huctw.org

You can also call the **Benefits Services Group** for assistance at: 617-496-4001

And we're always happy to answer questions at the **HUCTW office**: 617-661-8289

2006 Copay Reimbursement Information
<http://harvie.harvard.edu/benefits/forms.shtml>

2006 Copay Reimbursement Form
<http://harvie.harvard.edu/benefits/pdf/copayreimburse2006.pdf>

2006 FSA Information (Medical/Dental and Dependent Care)
<http://harvie.harvard.edu/benefits/healthandwelfare/otherbenefits/flexiblespending.shtml>

2006 FSA Medical/Dental Form
<http://harvie.harvard.edu/benefits/pdf/medicalreimburse.pdf>

2006 FSA Dependent Care Form
<http://harvie.harvard.edu/benefits/pdf/dependreimburse.pdf>

Vendor Links
<http://harvie.harvard.edu/benefits/forms2.shtml>