

Sent: Mon 12/22/2008  
From: HUCTW Info  
To: HUCTW Membership  
Subject: New Open Letter; Newsletter; Union Week Recess

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Dear HUCTW members,

**Follow Up Open Letter**

Today HUCTW issued a Follow Up Open Letter to the Harvard Community about the economy and our Harvard jobs.

Please read it (as well as related information) on our website at <http://www.huctw.org/economy>. Also, Union leaders are eager to hear your views and questions about the economic situation and Harvard's finances. You can reply to this email or call HUCTW at 617-661-8289. In January and February we will hold lunchtime meetings in all parts of the campus to keep our important conversation going.

**HUCTW Newsletter**

In January, you'll receive our new HUCTW Newsletter at your work address. You can also see it now on our web site (legal-sized paper): [http://www.huctw.org/readings/newsletters/200901\\_newsletter.pdf](http://www.huctw.org/readings/newsletters/200901_newsletter.pdf)

**Union Week Winter Recess**

Ever since first negotiated by HUCTW in 1999, staff receive December 26 through December 31 as paid recess, in addition to the paid half-day holiday on December 24 and paid holidays on December 25 and January 1. This year, Harvard President Drew Faust has announced that January 2 will also be a paid recess day for staff. Essential staff who are required to work on some or all of these days will be given compensatory time off, as well as holiday pay for hours worked on paid holidays. Full details on these policies can be found in the HUCTW Personnel Manual on HARVie.

To all of our members working during the Union Week recess as essential staff in Admissions, Animal Care, Development, Facilities, Health Services, HUPD, IT Departments, Libraries, and elsewhere, thank you for your hard work!

However you spend the days of the Union Week recess, we hope you and your loved ones have a safe and relaxing time.

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